
Hollinswood and Randlay Parish Council

Chairman of Events: Cllr J Johnson

Clerk: Katrina Baker MBE

EVENTS COMMITTEE

MINUTES of the meeting held on Monday 1st December 2025 at 7.30p.m. at Hollinswood Neighbourhood Centre.

PRESENT:

Councillor J Johnson	Cllr S Unwin
Councillor J Creed	Cllr H Unwin
Councillor S Snell	Cllr P Farrar
Councillor S Vaughan-Hodkinson	Cllr P Cranfield
Councillor C Prescott	Cllr P Krajewski
Cllr R Tyrrell	

In Attendance:

Katrina Baker, Clerk
Liam Seabury
Glyn Johnson
Stuart Fisher

E25/092 WELCOME

Councillor Johnson welcomed everyone to the meeting and thanked them for attending.

Councillor S Unwin presented a letter of thanks to Stuart Fisher – this was to recognise the additional work involved regarding the Climate Change Project and Community Governance Review.

E25/093 APOLOGIES

Councillor Salifu Family Commitments

RESOLVED that the apologies be accepted.

E25/094 DECLARATIONS OF INTEREST

As per the registered list.

E25/095 MINUTES OF THE MEETING HELD ON 29th SEPTEMBER 2025

It was proposed by Councillor Prescott and seconded by Councillor Farrar, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 29th September 2025 be accepted and signed as a true record of the meeting.
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E25/096 MATTERS ARISING

Parish Council 2026 Calendar

Thanks were extended for the photographs provided which have been used in the 2026 calendar. The final draft was available and will be sent to the printers on 2nd December

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and will be available for delivery within two weeks. Members, and staff, were thanked in advance for their help in ensuring that a copy is delivered to every house in the Parish.

Christmas Lights

The Parish Christmas Lights displays have been enhanced, at Hollinswood & at the Pavilion, this year. These were switched on at the recent Christmas Fayre and Randlay will be switched on by Amelia (from Randlay Primary School) on Saturday, 6th December 2025.

Amelia recently won a TW Art Competition to design a new Telford Flag.

E25/097

PARISH COUNCIL EVENTS

a) Remembrance

This year's event was, once again, very successful with an excellent attendance. The service was led by Telford Minster and we were joined by The Darby Singers Community Choir with a member of the Jackfield Band kindly leading the Remembrance part of the service with Reveille and The Last Post.

The Uniformed Services, Primary Schools and all the Children's Groups – Scouts, Guides, Boys Brigade etc. were well represented and their Standard Bearers were in attendance.

All staff were thanked for their important roles in making sure the event run smoothly.

Thanks were also extended to The Hummingbird Café for refreshments after the service.

b) Parish Memorial

Members took an opportunity to consider the provision of a Memorial within our Parish. Further discussions will take place – especially regarding the size, location and design.

c) Hollinswood Christmas Fayre

Thanks were extended to all Councillors for attending this successful event. The refreshments were very popular and the stall holders had been pleased with the outcome. To have the face painter outside seemed to work better, along with the entertainment (although it would be better if the speaker was not next to Santa's Grotto).

Thanks were extended to Glyn & Liam for their first aid support when needed during the event.

Hollinswood and Randlay Parish Council

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E25/098

FUTURE EVENTS

a) Randlay Christmas Fayre

We are looking forward to the second event at Randlay. A snow machine will be obtained. Councillor Snell kindly agreed to provide bacon baps, once again, which are very popular. There are 21 stalls booked to attend and it promises to be another successful event.

b) Senior Citizens Christmas Lunch

Tickets are now sold out for the event at The Holiday Inn on 10th December. All the arrangements are in place

c) Christmas Float

The popular floats have been arranged again this year. There will be a briefing prior to each event, highlighting the safety of volunteers, and the management of the public.

This year's collection for the Chairman's Charity will be supporting Lingen Davies Sunflower Appeal – there will be a bucket collection – volunteers are reminded that it is not acceptable to 'ask for a donation' and better to have the buckets available for voluntary contributions.

Glyn will check if the recorded message can include Raising Funds for Lingen Davies Sunflower Appeal and Stuart will enquire if a banner is available to add to the float.

The number of volunteer helpers on the road will need to be limited and the support vehicles must have flashing lights.

E25/099

CHAIRMAN'S CHARITY

A Bingo night has been requested to take place at Hollinswood – this will be on Thursday, 12th February from 6.30pm until 8.30pm.

E25/100

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Councillor S Unwin, as Events Co-Ordinator for FoHRV shared information about the upcoming events. 13th December will be a volunteer morning, 22nd December – arts and crafts at the Pavilion and the traditional Winter Walk on 27th December. Further information is available on the FoHRV website.

E25/101

FUTURE EVENTS

St Georges Day / May Day

Traditional Bingo (with fish & chip supper)

May Day (Randlay Village Green)

24th April

4th May

HNC

E25/102

OTHER MATTERS

Christmas 2026

28th November

5th December

Randlay CC

Hollinswood Nc

2.30 -5.30pm

2.30 – 5.30pm

Hollinswood and Randlay Parish Council

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It is also anticipated that we will hold a Winter Event at The Muddy in February 2027.

E25/103

NEXT MEETING

2nd March 2026

7.30pm

Council Chamber

There being no further business, the Chairman closed the meeting at 8.20pm.

SignedDate